



## Job Candidate Guide: What You Need to Know

**Access the Career Fair with this link:**

**[Virtual Career Fair for Individuals with Disabilities](#)**

Enter your username (your email) and password to log into the Career Fair.

NOTE: Your password is the one you created when you registered.

- The Career Fair uses a platform called Premier Virtual which is primarily chat-based, but recruiters can request video meetings with candidates.
- Recruiting companies can access your profile 7 days prior to the event. Make a great impression by logging back into the event to complete any aspects of your profile you left blank during the registration process.

### Log in one hour early!

On the day of the event, you can [log in](#) one hour early at 12:30 PM EST to:

- Explore and become familiar with the platform
- Preview the employers and their job opportunities
- Schedule appointments with recruiters

**Note:** Recruiters, ASL Interpreters and CART Reporters will not be available until 1:30 PM EST.

### You can access employer booths until March 5<sup>th</sup>!

The Career Fair ends at 3:30 PM EST on February 26, 2025, but access to the Career Fair will remain open until March 5, 2025, at 6:00 PM EST. During this time, you can continue to visit employer booths to review their information and job postings and apply for jobs.

## Check Your Technology

- Premier Virtual is mobile-friendly, but it is highly recommended to use a desktop or laptop computer to be most effective during the event.
- Test your WIFI stability and set up your desktop or laptop computer close to your router or hotspot. If possible, hardwire your device to your internet vs. connecting through WIFI.
- Test your camera, microphone, and internet speed to work for video, just in case you get invited to a video meeting.

**NOTE: Chrome, Edge and Safari are the recommended browsers**

**DAY OF THE CAREER FAIR:** [Click here to Log In.](#)

**The Lobby** shows the logos of all the employers as well as the three Work Without Limits Information Booths: Help Desk, ASL/CART Support Desk and Benefits Counseling.

The screenshot displays the 'Virtual Career Fair 2025' interface. At the top, there are three banners: 'forHealth CONSULTING at UMass Chan Medical School' with the 'WorkWithoutLimits' logo, 'WorkWithoutLimits VIRTUAL Career Fair 2025 For Individuals with Disabilities', and a blue banner with the text 'Connecting job seekers with disabilities with inclusive employers.' Below the banners is a navigation bar with the text 'Welcome! Select a Booth to continue or use the search feature below...' and five filter buttons: 'JOB CATEGORY', 'JOB TITLE', 'JOB TYPE', 'CITY', and 'SALARY'. The main content area is a grid of six booths. The top row contains three 'INFORMATION BOOTH' cards: 'Help Desk (0 jobs)', 'ASL/CART Support Desk (0 jobs)' (featuring 'CART Reporter CC' and 'ASL' logos), and 'Benefits Counseling (0 jobs)' (featuring 'Employment Network (EN) Work Incentives Planning & Assistance (WIPA)'). The bottom row contains three employer logos: 'Citizens (0 jobs)', 'Tufts Medicine (0 jobs)', and 'MassMutual (8 jobs / 8 positions)'.

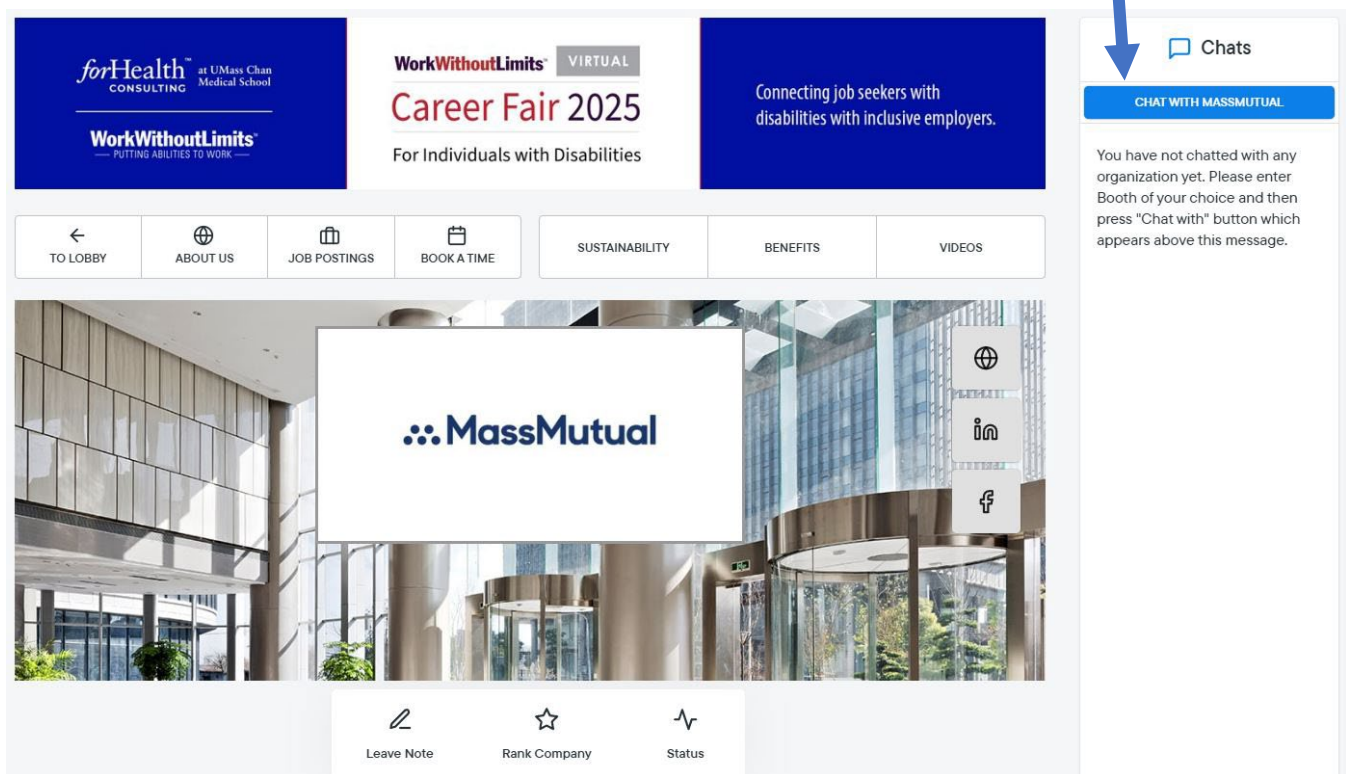
## There are two ways to navigate the lobby:

1. Scroll through the list of employers and select the one(s) you are interested in, or:
2. Use the search features to fine tune your search based on Job Category, Job Title, Job Type, City, and Salary. Be sure to clear your filter to start a new search.



## Employer Booths:

Once you enter an employer booth, you can start a conversation with a recruiter. Click on the **blue chat button** at the top of screen (every time you enter a new booth) to type a chat message.



Each employer has a choice of how to structure their booth and the resources they provide. Recruiters may choose to:

- Request a video meeting with you.
- Have appointments available to chat at specific times during the Career Fair. You can schedule an appointment to chat using the "Book A Time" option.
- Post job openings.

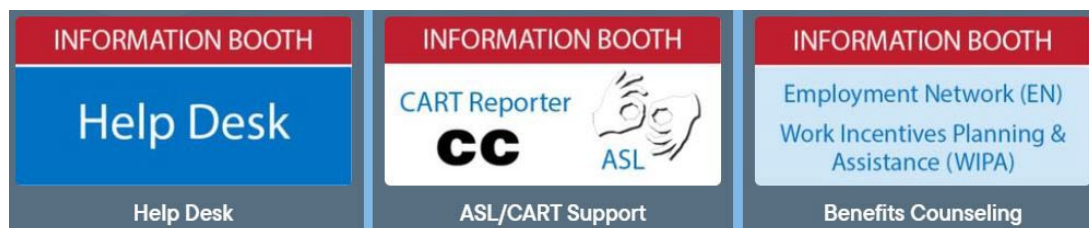
**NOTE:** You will not be able to see other job seekers or their chat messages and they will not be able to see you or your chat messages. Only the recruiters will see you when you enter their booth.

## Job Coach/Support Person

If you have a job coach or support person attending the Career Fair with you, such as a family member or friend, make sure you and your support person are in the same location/room so you can navigate the Career Fair together.

## Support

- **Online Help:** Visit the HELP tab in the platform to watch training videos, read FAQs, or use the live chat feature to ask questions.
- **Email:** If you have general questions regarding the event, please reach out to the Work Without Limits Event Coordinator, Kathy Muhr at [Kathy.Muhr@umassmed.edu](mailto:Kathy.Muhr@umassmed.edu).
- **Technical Support:** Email Premier Virtual at [support@premiervirtual.com](mailto:support@premiervirtual.com) or call 561-717-9717.
- During the Career Fair, you can visit three **Work Without Limits Information Booths:**
  - **Help Desk:** Visit the virtual Help Desk to ask questions.
  - **ASL/CART Support:** If you requested ASL or CART when you registered, please visit the ASL/CART Support Information Booth where you will be paired with an ASL Interpreter or CART Reporter.
  - **Benefits Counseling:** If you are interested in learning how the impact of work earnings or wage increases may affect cash benefits, health insurance or other public benefits, come chat with a benefits counselor.



## Learn more

To make the most of your experience [click here visit the Career Fair event page](#) to:

- Access the [Job Candidate Guide: Best Practices](#)
- Watch the [pre-event Training](#) on how to use the virtual platform